

**ADMINISTRATIVE ORDER NO. 57-16-02**  
**of the**  
**City Manager of the City of Eugene**

**PROPOSED AMENDMENT OF THE RECREATION DIVISION FEE  
SCHEDULE AND REPEAL OF ADMINISTRATIVE ORDER NO. 57-14-02-  
F.**

**The City Manager of the City of Eugene finds as follows:**

**A.** Section 2.020 of the Eugene Code, 1971, authorizes the City Manager of the City of Eugene to determine and set fees and charges to be imposed by the City for services, goods, use of municipal property, and licenses and permits.

**B.** In accordance with the procedures of Section 2.020 of the Eugene Code, 1971, on March 31, 2014, Administrative Order No. 57-14-02-F was issued amending the Recreation Division Fee Schedule ("the Fee Schedule"), as set forth in Exhibit A attached to that Administrative Order.

**C.** After reviewing the Fee Schedule, staff have recommended amending the Fee Schedule to more accurately recapture costs involved with administering and providing Recreation Division programs, and to reduce the City's costs associated with operation of the Recreation Division. Therefore, I intend to amend the Fee Schedule as set forth in the Notice attached as Exhibit A to this Order, effective March 1, 2016. The Notice contains the proposed fee amendments along with the current fees for those services.

**D.** In determining the fees, I have considered the applicable policies, enactments and directives of the City Council, the amount charged for these services by the City in the past, the full costs of providing these services supported by the fees, the amounts charged by other comparable providers, and the revenue needs of the City as determined by the adopted City budget.

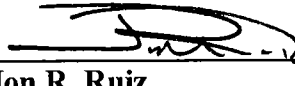

**On the basis of these findings, I order that:**

**1.** Copies of the Notice attached to this Order as Exhibit A shall be provided to the Mayor and City Councilors, posted at two locations at City Hall, be made available to persons who have requested such notice, and be made available for inspection by interested persons at the offices of the Library, Recreation & Cultural Services Administration, Recreation Division, Downtown Library, 100 West 10<sup>th</sup> Avenue, Suite 321, Eugene, Oregon, 97401, during normal business hours.

**2.** Comments or objections to the proposed fees must be submitted in writing as provided in the Notice. After expiration of the comment period, I will establish by administrative order the fees as proposed or as modified in response to the comments received; incorporate the

unamended fees established by Administrative Order No. 57-14-02-F into the updated Fee Schedule; and repeal Administrative Order No. 57-14-02-F.

Dated this 1<sup>st</sup> day of February, 2016.

  
\_\_\_\_\_  
Jon R. Ruiz  
City Manager 

## NOTICE OF INTENDED AMENDMENT OF THE RECREATION DIVISION FEE SCHEDULE.

**To: The Mayor and City Councilors of the City of Eugene, and other interested persons.**

**NOTICE IS HEREBY GIVEN** that pursuant to the provisions of Section 2.020 of the Eugene Code, 1971, the City Manager of the City of Eugene intends to revise the Recreation Division Fee Schedule that was adopted by Administrative Order No. 57-14-02-F by amending the following fees, effective March 1, 2016:

### PROPOSED AMENDMENTS TO THE CITY OF EUGENE RECREATION DIVISION FEE SCHEDULE

<b><u>B. AQUATICS</u></b> <b><u>SERVICE AREA</u></b>	<b><u>Current Fees</u></b>	<b><u>Proposed Fees</u></b>
<b>1. Youth Admission:</b>		
Echo Hollow and Sheldon Pools	<ul style="list-style-type: none"><li>•Single Visit: \$3.50</li><li>•10 Visit Punch Card: \$28.00</li><li>•30 Day Pass: \$33.00</li><li>•Summer Season Pass (<i>Memorial Day-Labor Day</i>): \$60.00</li><li>•No prorating available for the Summer Season Pass.</li></ul>	<ul style="list-style-type: none"><li>•Single Visit: \$3.50</li><li>•10 Visit Punch Card: \$28.00</li><li>•30 Day Pass: \$33.00</li><li>•Summer Season Pass (**Main Summer Season): \$60.00</li><li>•No prorating available for the Summer Season Pass.</li></ul>
Amazon Pool	<ul style="list-style-type: none"><li>•Single Visit: \$4.50</li><li>•10 Visit Punch Card: \$36.00</li><li>•30 Day Pass: \$44.00</li><li>•Summer Season Pass (<i>Memorial Day-Labor Day</i>): \$78.00</li><li>•No prorating available for the Summer Season Pass.</li></ul>	<ul style="list-style-type: none"><li>•Single Visit: \$4.50</li><li>•10 Visit Punch Card: \$36.00</li><li>•30 Day Pass: \$44.00</li><li>•Summer Season Pass (**Main Summer Season): \$78.00</li><li>•No prorating available for the Summer Season Pass.</li></ul>
<b>2. Adult Admission:</b> (See section 6 for fitness classes)		
Echo Hollow and Sheldon Pools	<ul style="list-style-type: none"><li>•Single Visit: \$4.00</li><li>•10 Visit Punch Card: \$34.00</li><li>•30 Day Pass: \$44.00</li><li>•Summer Season Pass (<i>Memorial Day-Labor Day</i>): \$80.00</li><li>•No prorating available for the Summer Season Pass.</li></ul>	<ul style="list-style-type: none"><li>•Single Visit: \$4.00</li><li>•10 Visit Punch Card: \$34.00</li><li>•30 Day Pass: \$42.00</li><li>•Summer Season Pass (**Main Summer Season): \$80.00</li><li>•No prorating available for the Summer Season Pass.</li></ul>

**B. AQUATICS**  
**SERVICE AREA**

**Current Fees**

**Proposed Fees**

Amazon Pool

- Single Visit: \$5.00
- 10 Visit Punch Card: \$42.00
- 30 Day Pass: \$54.00
- Summer Season Pass (*Memorial Day-Labor Day*): \$100.00
- No prorating available for the Summer Season Pass.
- Lap Swim Pass (Opening Day to Closing Day): \$200.00
- No prorating available for the Lap Swim Pass.

- Single Visit: \$5.00
- 10 Visit Punch Card: \$42.00
- 30 Day Pass: \$54.00
- Summer Season Pass (\*\*Main Summer Season): \$100.00
- No prorating available for the Summer Season Pass.
- Lap Swim Pass (Opening Day to Closing Day): \$200.00
- No prorating available for the Lap Swim Pass.

**3. Family**  
**Admission:\***

Echo Hollow and  
Sheldon Pools

- Single Visit: \$9.00  
*\*additional names, \$2.00 each*
- 10 Visit Punch Card: \$67.00  
*\*additional names, \$14.00 each*
- 30 Day Pass: \$80.00  
*\*additional names, \$16.00 each*
- Summer Season Pass (*Memorial Day-Labor Day*): \$135.00  
*\*additional names, \$28.00 each*
- No prorating available for the Summer Season Pass.
- \*Family admission includes up to five members of a household; additional names can be added to the card as noted above.*

- Single Visit: \$9.00  
*\*additional names, \$2.00 each*
- 10 Visit Punch Card: \$67.00  
*\*additional names, \$14.00 each*
- 30 Day Pass: \$80.00  
*\*additional names, \$16.00 each*
- Summer Season Pass (\*\*Main Summer Season): \$145.00  
*\*additional names, \$28.00 each*
- No prorating available for the Summer Season Pass.
- \*Family admission includes up to five members of a household; additional names can be added to the card as noted above.*

**B. AQUATICS  
SERVICE AREA****Current Fees****Proposed Fees****Amazon Pool**

- Single Visit: \$15.00  
\*additional names, \$2.50 each
- 10 Visit Punch Card: \$90.00  
\*additional names, \$18.00 each
- 30 Day Pass: \$108.00  
\*additional names, \$22.00 each
- Summer Season Pass (Memorial Day-Labor Day): \$180.00  
\*additional names, \$37.00 each
- No prorating available for the Summer Season Pass.
- \*Family admission includes up to five members of a household; additional names can be added to the card as noted above.

- Single Visit: \$15.00  
\*additional names, \$2.50 each
- 10 Visit Punch Card: \$90.00  
\*additional names, \$18.00 each
- 30 Day Pass: \$108.00  
\*additional names, \$22.00 each
- Summer Season Pass (\*\*Main Summer Season): \$190.00  
\*additional names, \$37.00 each
- No prorating available for the Summer Season Pass.
- \*Family admission includes up to five members of a household; additional names can be added to the card as noted above.

**6. Adult Fitness  
Classes:****Sheldon and Echo  
Hollow Pools and  
Sheldon Community  
Center**

- Single Visit: \$5.00
- Ten Visit Punch Card: \$40.00  
\$40.00 for Yoga
- 30-Day Pass: \$44.00
- Express Fitness Class Drop-In: \$2.50

- Single Visit: \$5.00
- Ten Visit Punch Card: \$40.00  
\$40.00 for Yoga
- 30-Day Pass: \$42.00
- Express Fitness Class Drop-In: \$2.50

**Amazon Pool**

- Single Visit: \$5.25
- Ten Visit Punch Card: \$40.00
- 30-Day Pass: \$54.00

- Single Visit: \$5.25
  - Ten Visit Punch Card: \$40.00
  - 30-Day Pass: \$54.00
- Adult fitness classes included in regular admission

**7. Personal Training  
- All Pools**

Per person, per hour: \$39.00

Per person, per half-hour: \$30.00

*\*\* "Main Summer Season" dates will be determined each year. The start of the season will begin after 4J classes end for the school year. The end of the season is generally mid- to late September.*

<b>C. <u>RENTAL RATES</u></b>	<b><u>Current Fees</u></b>	<b><u>Proposed Fees</u></b>
<b>5. Campbell Senior Center*</b>	<p>Main Hall: \$60.00 per hour / \$70.00 per hour if alcohol is served</p> <p>Meeting Rooms: \$40.00 per hour</p> <p><b>Deduct \$10.00 per hour for rentals that occur during regular open hours</b></p>	<p><u>Regular Season</u> (September 1 – April 30.):</p> <ul style="list-style-type: none"> <li>•Main Hall: \$60.00 per hour / \$70.00 per hour if alcohol is served</li> <li>•Meeting Rooms: \$40.00 per hour</li> </ul> <p><u>Peak Season</u> (May 1 – August 31 on Saturday and/or Sunday only):</p> <ul style="list-style-type: none"> <li>•Main Hall: \$75.00 per hour / \$85.00 per hour if alcohol is served</li> <li>•Meeting Rooms: \$50.00 per hour</li> </ul> <p><b>Deduct \$10.00 per hour for rentals that occur during regular open hours</b></p>
<b>7. Lamb Cottage</b>	<ul style="list-style-type: none"> <li>•\$30.00 per hour.</li> <li>•\$160.00 refundable deposit.</li> </ul>	<ul style="list-style-type: none"> <li>•\$35.00 per hour.</li> <li>•\$160.00 refundable deposit.</li> </ul>
<b>8. Echo Hollow</b>	<ul style="list-style-type: none"> <li>•Daydream Island Room: \$65.00 per hour</li> <li>•Daydream Room: \$55.00 per hour</li> <li>•Daydream Room Birthday Party Rental: \$130.00 (Two-hour rental of room for up to 20 people. Includes swimming admission, decorative tablecloths, gift bags, and a “Happy Birthday” banner.)</li> <li>•Island Room: \$55.00 per hour</li> <li>•Private rental: \$100.00 per hour for up to 40 people. For each additional 40 people: \$30.00 per hour</li> <li>•Cosmic Swim Services: \$55.00 one-time set-up charge per rental</li> <li>•Dive-In Movie Services: \$55.00 one-time set-up charge per rental</li> <li>•Kayak and Paddle Rental: \$5.50</li> <li>•Inflatable Play Structure Services: \$35.00 for set-up, plus \$15.00 per hour for lifeguarding services</li> </ul> <p><b>Deduct \$10.00 per hour for rentals that occur during regular open hours.</b></p>	<ul style="list-style-type: none"> <li>•Private rental: \$100.00 per hour for up to 40 people. For each additional 40 people: \$30.00 per hour</li> <li>•Daydream Island Room: \$65.00 per hour</li> <li>•Daydream Room: \$55.00 per hour</li> <li>•Island Room: \$55.00 per hour</li> <li>•Birthday Party Rental: \$130.00 (Two-hour rental of room for up to 20 people. Includes swimming admission, decorative tablecloths, gift bags, and a “Happy Birthday” banner.)</li> <li>•Cosmic Swim Services: \$55.00 one-time set-up charge per rental</li> <li>•Dive-In Movie Services: \$55.00 one-time set-up charge per rental</li> <li>•Kayak and Paddle Rental: \$5.50</li> <li>•Inflatable Play Structure Services: \$35.00 for set-up, plus \$15.00 per hour for lifeguarding services</li> </ul>

**C. RENTAL RATES****Current Fees****Proposed Fees****9. Sheldon Pool**

- Private rental: \$100.00 per hour for up to 40 people. For each additional 40 people: \$30.00 per hour
- Cosmic Swim Services: \$55.00 one-time set-up charge per rental
- Dive-In Movie Services: \$55.00 one-time set-up charge per rental
- Kayak and Paddle Rental: \$5.50
- Inflatable Play Structure Services: \$35.00 for set-up, plus \$15.00 per hour for lifeguarding services

- Private rental: \$100.00 per hour for up to 40 people. For each additional 40 people: \$30.00 per hour
- Cosmic Swim Services: \$55.00 one-time set-up charge per rental
- Dive-In Movie Services: \$55.00 one-time set-up charge per rental
- Kayak and Paddle Rental: \$5.50
- Inflatable Play Structure Services: \$35.00 for set-up, plus \$15.00 per hour for lifeguarding services
- MP (Multi-Purpose) Room : \$35 per hour Deduct \$10.00 per hour for rentals that occur during regular open hours
- Birthday Party Rental: \$130.00 (Two-hour rental of room for up to 20 people. Includes swimming admission, decorative tablecloths, gift bags, and a "Happy Birthday" banner.)

**17. Rental Deposit**

- \$50.00 refundable deposit required for general rentals
- \$100.00 refundable deposit when alcohol is served, or for commercial or for-profit rentals.
- Additional \$110.00 refundable key deposit may be required for unsupervised facility use.

- \$100.00 refundable deposit required for general rentals
- \$150.00 refundable deposit when alcohol is served, or for commercial or for-profit rentals.
- Additional \$110.00 refundable key deposit may be required for unsupervised facility use.

**20. Adaptive Equipment Rental**

- \$5.00 per hour
- \$15.00 per day
- \$25.00 per weekend rental, checkout Friday and return on Monday
- \$55.00 per week
- \$99.00 per two weeks
- Credit card information required for equipment rental deposit in case of damage or loss.

- \$10 per hour, not to exceed \$40 per day
- \$40 per day, not to exceed \$100 per week
- \$50.00 per weekend rental, checkout Friday and return on Monday
- Weekly rates starting at \$100 for 5 days
- \$100 Season Pass, June 1 – September 30
- \$40 Individual fittings and bicycle demo

\* \* \* \* \*

In determining the fees, the following factors have been considered: the applicable policies, enactments and directives of the City Council, the amounts charged for these services by the City in the past, the full costs of providing

these services supported by the fees, the amounts charged by other comparable providers, and the revenue needs of the City as determined by the adopted City budget.

Comments or objections to the fee amendments must be submitted in writing to Craig Smith, Library, Recreation & Cultural Services Administration, Recreation Division, Downtown Library, 100 West 10<sup>th</sup> Avenue, Suite 321, Eugene, Oregon, 97401, or via e-mail to: [craig.h.smith@ci.eugene.or.us](mailto:craig.h.smith@ci.eugene.or.us), within 15 days from the first date of posting as indicated below. After the expiration of the period for comment, the City Manager will consider the comments received and by administrative order establish the fees as proposed or as modified in response to the comments.

**Jon R. Ruiz, City Manager**

Date of posting: February 3, 2016.